



Facilitation and workshop design services

Focused conversations for better, faster results

Face-to-face, remote, any time or same time—creatively engaging participants wherever they are

Today's organizations face more pressure than ever to achieve results in less time, often with fewer people. As work teams becoming more dispersed, frequently spanning cultures and time zones, designing and facilitating well-run meetings has become more complicated and more essential than ever.

Guided Insights collaborates with clients to design the best combination of face-to-face and online activities to ensure that the right participants are actively and productively engaged in important conversations.

Typical facilitation engagements include:

- ***Strategic planning:*** Designing and leading interactive conversations, both online and face-to-face, to help extract the wisdom from all participants to foster breakthrough thinking, leading to practical action plans
- ***Mission/vision creation:*** Including all stakeholders in down-to-earth conversations that lead to meaningful missions and vision statements that reflect an organization's values and guide planning activities and resource allocation
- ***Brainstorming:*** Making the best use of virtual and face-to-face methods to generate loads of innovative ideas in less time, followed by a logical selection process
- ***Process mapping:*** Using a combination of high-tech and low-tech tools that enable participants to map the desired future state, call out priority actions, and identify critical success factors
- ***Operating principles and team norms:*** Guiding teams in the creation of shared operating principles, especially around decision-making, team collaboration and communication, and managing organizational change

Please give us a call or drop us an email to explore how we can help you achieve better results, faster, through thoughtfully-designed, superbly-executed meetings.



114 Flagg Hill Rd.
Boxborough, MA 01719
Phone: (978) 263.2545
www.guidedinsights.com
nancy@guidedinsights.com