Virtual Leadership Series - 3 Virtual Workshops

**ABCs of Virtual Leadership**
- Accelerate trust-building across your team
- Build a level playing field across time and distance
- Create social capital from afar, using multiple channels

**Ritual & Rhythms of Virtual Teams**
**Creating Team Norms**
- Making decisions
- Virtual meetings
- Use of email, IM
- Sharing documents
- Scheduling meetings
- Use of collaboration technology
- Work-life balance

**Managing Performance From Afar**
- Keeping team members engaged, motivated
- Delivering difficult performance feedback and other tough conversations
- Sustaining great performance – virtual celebrations, recognition, rewards

Instructor-led sessions with experts applying best practices approaches to real-life scenarios
Engaging, interactive conversations with small groups of participants – action learning by brainstorming, problem-solving, listening, sharing
Participation via phone and web conference, both asynch and synch
Rich reference guide with dozens of practical tips and ideas to put into immediate practice

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