

## Accelerate time to business results with superb facilitation skills

## Tailor-made facilitation skills programs

## Virtual, face-to-face, hybrid meetings

If you're like most organizations, you need to achieve better results, faster, through the meetings you run. Many times, they include people who participate virtually, often from different cultures and time zones.

Guided Insights can help. We help busy professionals design and facilitate exceptional meetings, whether people join onsite from a single location, virtually, or some combination.

We work with clients to create a cost-effective, efficient and high-quality program that gives people the skills, tools and confidence they need to plan and run meetings that deliver great results. Our most popular options include:

- **From Good to Great:** Onsite facilitation skills workshop spans one to two days and covers face-to-face and virtual facilitation, designed for those with some facilitation experience or training
- *From Good to Great:* Virtual facilitation skills workshop series comprises four 90-minute interactive virtual workshops, and covers face-to-face, virtual and hybrid meetings
- **Bridging the Distance**: Series of 90-minute experiential virtual workshops that model best practices for designing and running virtual meetings and leading virtual teams
- **Transforming Technical Consultants**: Intensive one-day onsite facilitation skills workshop, where participants have an opportunity to simulate an actual meeting
- **Facilitation and meeting design services:** We'll help you design and lead one of your own meetings (in-person, virtual or a combination), providing on-the-job learning that can be applied to your future meetings
- **Tips guides and reference material:** As part of all of our workshops, we provide a wealth of practical and easy-to-use tips and techniques for immediate application to real-life situations

If you need to get more work done in your meetings, in less time, give us a call or drop us a line so we can explore the best options for you.



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