



guidedinsights

*breakthrough conversations
for bottom-line results*

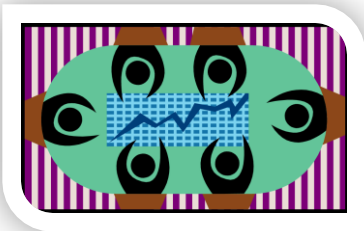
Virtual Leadership Series - 3 Virtual Workshops



Instructor-led sessions with experts applying best practices approaches to real-life scenarios



Participation via phone and web conference, both asynch and synchron



Engaging, interactive conversations with small groups of participants – action learning by brainstorming, problem-solving, listening, sharing



Rich reference guide with dozens of practical tips and ideas to put into immediate practice

ABCs of Virtual Leadership

- Accelerate trust-building across your team
- Build a level playing field across time and distance
- Create social capital from afar, using multiple channels

Ritual & Rhythms of Virtual Teams Creating Team Norms

- Making decisions
- Virtual meetings
- Use of email, IM
- Sharing documents
- Scheduling meetings
- Use of collaboration technology
- Work-life balance

Managing Performance From Afar

- Keeping team members engaged, motivated
- Delivering difficult performance feedback and other tough conversations
- Sustaining great performance – virtual celebrations, recognition, rewards